

**LETTER TO PARENTS REQUESTING SPECIAL FOODS
FOR SCHOOL MEALS
2010-11**

Dear Parent:

All students who have special dietary needs must have the "Special Diet Statement for Disability" or "Special Diet Statement for Non Disability" completed by a physician and sent to the district via your child's school or the District Center.

Federal regulations that govern the school meals program require documentation of all allergies on file in the District Center (Susan Richardson), in the school nurse's office and the Nutrition Manager's office.

Students will not be provided a meal without documentation!

The entire statement must be completed by a licensed physician and either:

1. Faxed to Susan Richardson at 651-635-1659
2. Mailed to Susan Richardson
Roseville School District Center:
1251 W. Cty Rd. B2
Roseville, MN 55113

Once the Special Diet Statement is received, you will be contacted by either the school nurse or me to review the requirements.

Sincerely,

Susan Richardson, RD. LD
Nutrition Services Department
651.635.1619
Fax: 651.635.1659